

## **EDUCATION FOR EMPLOYMENT SYSTEM #330 GOVERNING BOARD MINUTES**

The following districts were present at 8:27 a.m. for the September 20, 2023, Executive Committee meeting at Parkland College: Champaign, Monticello, Paxton-Buckley-Loda, St. Joseph-Ogden, Tolono, and Tuscola.

Champaign made a motion to approve the consent agenda, seconded by Monticello. The following districts voted in approval: Tuscola, Tolono, St. Joseph-Ogden, Paxton-Buckley-Loda, Monticello, and Champaign. Motion carried.

No public comment was made.

### **BUSINESS**

The System's auditor Russ Leigh presented an overview of the FY-23 audit to the board. Overall, it was a clean audit, grants are compliant, and no findings. The cash balance is about where we should be in his opinion. Tuscola made a motion to approve the FY-23 audit report, seconded by Paxton-Buckley-Loda. Motion carried.

The FY-24 Director Goals were included in the board packet (attachment #1) for board members to review and make recommendations. The only thing added is the Local Needs Assessment, which is done every other year. All other goals align with Nick's employment contract. These goals will be presented to the full board in October for approval.

CTEI and Perkins district allocations were sent to principals and CTE department chairs and the spreadsheet will be included in the October board packet. Schools should submit their fall Perkins requests to the EFE by Friday, November 3<sup>rd</sup>.

We had representation from all schools at the fall principals' meeting which focused on the college and career pathway endorsement requirements and process. We also held our fall roundtable meetings for FCS, Business, and Industrial Tech with the main focus on team-based challenges, a primary component of the college and career pathway endorsement process. We invited teachers from the Danville EFE region and Mattoon/Charleston EFE region. There were also several ECCA programs represented by Parkland instructors as well, as there could be an opportunity to build team-based challenges into our ECCA curriculum.

The 8<sup>th</sup> Grade Career Conference date has been changed to December 12<sup>th</sup>-14<sup>th</sup>. The Full Board meeting scheduled for December 13<sup>th</sup> will need to be changed to a different date. Nick discussed a few options at the meeting and will email board members regarding those options and let everyone know when the new date will be. Nick will also reschedule the June meeting and advertise both changes at the same time.

Grade reports for ECCA students having a C or below went out last week and will go out every other week until mid-term. Starting next week, Nick will be meeting with any student that has had an attendance entered 3 or more times. There is no blanket attendance policy for ECCA programs. Departments have their own policies, with CNA program being the strictest. Nick has had to do a lot of work on the ECCA tuition to attempt to keep the cost down for districts by contributing more regionals funds. Parkland raised tuition this year and we had to buy/replace a lot of new textbooks. Fall tuition will be \$1,062, with the spring tuition estimated at \$1,030.

The board remained in open session. Nick recommends Teresa Houchin for the College and Career Pathway Endorsement Coordinator position. The ISBE CCPE grant pays to employ someone to help with the CCPE initiative for this school year and next school year. Teresa is an upstanding member of the Mahomet-Seymour community and has experience as a sub and paraprofessional. Nick recommends hiring Teresa Houchin at the rate of \$35/hour for a maximum of 950 hours per school year with no benefits. Monticello made a motion to approve employing Teresa Houchin for the CCPE Coordinator position at \$35/hour up to 950/hours, seconded by Paxton-Buckley-Loda. The following districts voted in approval: Tuscola, Tolono, St. Joseph-Ogden, Paxton-Buckley-Loda, Monticello, and Champaign. Motion carried.

Under other business, the Future Educator Conference will be in the spring, but the date has not been determined. It will be held at the I-Hotel again.

At 9:10 a.m., Champaign made a motion to adjourn, seconded by Paxton-Buckley-Loda. All yeas. Motion carried.

The next meeting is a Full Governing Board meeting on October 18<sup>th</sup> at Parkland College.

Respectfully submitted,

Tara Chandler (PBL), Board Secretary