**Perkins Grant Expenditure Request Form**

**Name/Title:**

**Department:**

**School:**

**Please complete this form by typing responses and submit to Principal/CTE School Contact.**

**Principals/CTE Contacts: If approved, please submit a copy of this form to EFE #330. EFE #330 will make the purchase.**

**The purpose of the Perkins grant is to develop more fully the academic and career and technical skills of secondary education students who are enrolled in career and technical education programs, by:**

1) Strengthening academic and technical skills of students in these programs to meet the Illinois Learning Standards through preparation for high skill, high wage, or high demand occupations in current or emerging professions;

2) Promoting the development of services and activities that integrate rigorous and challenging academic and career and technical instruction, and that link secondary education and postsecondary education for participating career and technical education students;

3) Providing services and activities designed to develop, implement, and improve career and technical education, including programs of study;

4) Providing technical assistance to promote leadership, initial preparation, and comprehensive professional development at the local level that improves the quality of career and technical education teachers, faculty, administrators, and counselors; and

5) Supporting partnerships among secondary schools, postsecondary institutions, baccalaureate degree granting institutions, area career and technical education schools, local workforce investment boards, business and industry, and intermediaries.

**Description of Request (attach additional information to this form if necessary):**

**How will this expenditure support one or more of the stated goals of the Perkins grant?**

**Cost of Request/Vendor Information (attach quote):**

**Submitted by (Print Name):**

**Submitted by (Signature):**

**Date of Submission:**

**Approved/Rejected by (Print Name):**

**Approved/Rejected by (Signature):**

**Date of Approval/Rejection:**

**Reason for Rejection:**